

Approved by Executive Board

October 12, 2021

Approved at Rep Council

October 26, 2021

(REPLACES POLICY OF 2016)

POLICY FOR PAYMENT OF USEP DUES

Total Union dues are calculated annually as a combination of local and affiliate dues and shall be collected as follows:

Each USEP member has a choice of two methods for paying Union dues:

1. Cash payment, or
2. Payroll deduction

If a member chooses cash payment, dues shall be paid in advance. Payments shall be either one payment for the total amount of annual dues or in two payments each for one-half the total amount of annual dues. If the work year has begun, dues shall be paid in advance for the remainder of the work year.

If a member chooses payroll deduction, dues will be deducted each payroll for that portion of the current annual dues.

Requests to drop Union membership shall be accepted twice yearly, January 15-30 and July 15-30. Notification of the termination of payroll deduction and USEP membership shall be provided in writing on the ***Revocation of USEP Dues Deduction Form***. Should a member wish to cancel USEP membership prior to the designated termination window, dues shall continue to be payroll deducted until the end of the next termination window.

If a person chooses payroll deduction but later wishes to change to cash payment, such cash payment must be in the full amount for the remainder of the work year and must accompany the notification letter to discontinue payroll deduction.

If a member joins USEP during an incentive program, they must meet all obligations of that incentive program prior to dropping USEP membership.