



## 2023-2024 EXECUTIVE BOARD ELECTION TIMELINES

Eligibility for voting, nominating and/or running in the election requires membership by 12/1/2023.

Executive Board Members are elected for a three (3) year term (June 1, 2024- May 31, 2027).

- ✓ 3 Instructional Executive Board Members at Large
- ✓ 1 SRP Executive Board Members at Large

### Election Timelines

**Friday, 12/1/2023, at 4:30 p.m.** – Deadline for receipt of membership application cards at the USEP office for an employee to be eligible to run as a candidate, nominate a candidate, and/or vote in the 2023 Elections.

**Tuesday, January 30, 2024:** Elections Committee recommendation of proposed forms, timelines and procedures to Rep Council

**Friday, 2/2/2024** – Nomination forms, Timelines, Election Procedures and other forms to all USEP Building Reps for distribution at worksites.

**Friday, 2/9/24** – *Pre-Election Uniter* sent to worksites.

**Friday, 2/16/2024, at 4:30 p.m.** – Deadline for receipt of nomination forms at the USEP office.

**Thursday, 2/22/2024, at 6:00 p.m.** – **MANDATORY Candidates' Meeting** with Elections Committee at the USEP office to sign procedure forms and witness random drawing to determine order of names on ballots. **Failure to attend the MANDATORY meeting will result in removal of candidate's name from ballot. Emergency situations to be ruled on by Elections Committee!**  
Building Representative listing(s) and/or member listing(s) made available to candidates.

**Thursday, 2/23/2024 – 4/11/2024** – Official Campaign period

**Wednesday, 3/6/2024, at 4:30 p.m.** – Deadline for receipt of request for Building Rep and/or member listings and candidates' statements for *Election Uniter* at the USEP office.

**Wednesday, 3/20/2024** – *Election Uniter* sent to worksites.

**Thursday, 3/21/2024** – March Rep Council – candidates can make campaign speeches per the procedure's guidelines.

**Monday, 4/8/24** – Ballots sent to worksites

**Monday, 4/15/2024 – 4/30/2024** – Balloting by paper ballots.

**Wednesday, 5/8/24** – Deadline for ballots to be returned to USEP for counting. **(DUE BY 4:30 PM)**

**Friday, 5/10/2024, 4:00 PM** – Ballots counted and election results released by the USEP Office.

**Monday, 5/13/2024 – 5/17/2024** – Run-off balloting by paper ballots, if necessary.

**Monday, 5/27/2024 at 4:00pm** – Run-off election results released by the USEP Office.



**Official Campaign Period – 2/23/2024 – 4/11/2024**



Any USEP member interested in being a candidate for Executive Board member can get an "Official Nomination Form" from your Building Rep, the USEP Website: [www.useponline.org](http://www.useponline.org), or by calling the USEP office at (813) 996-2119